

# Early Childhood East 2010-2011 Registration Form

Child's Name _____			
Last	First	Middle	
Address _____			
Street	City	State	Zip
Home Phone _____		DOB _____	Gender _____
Parent's Name _____		Day Phone _____	
Address _____		Evening Phone _____	
Parent's Name _____		Day Phone _____	
Address _____		Evening Phone _____	
E-Mail Address _____		JCC Membership Account # _____	

*Registration for the ECS Program is based on availability only and is subject to review by the ECS Site Director.*

<p style="text-align:center;"><b>Half-Day Options</b> <i>(8:45 – 11:45 a.m.)</i></p> <p>Two Day Preschool (2 Year Olds)</p> <p>Three Day Preschool (2 Year Olds)</p> <p>Three Day Preschool (3 Year Olds)</p> <p>Five Day Preschool (3 Year Olds)</p> <p style="text-align:center;">Please circle choice.</p>	<p style="text-align:center;"><b>Full-Day Options</b> <i>(7:00 a.m. – 6:00 p.m.)</i></p> <p>Infant (6 weeks – 12 months) 5 day 3 day 2 day M T W R F</p> <p>Toddler (13 months to 2 years) 5 day 3 day 2 day M T W R F</p> <p>2 Yr. FD Preschool (2 yrs by 9/30/10) 5 day 3 day 2 day M T W R F</p> <p>3 Yr. FD Preschool (3 Years by 9/30/10) 5 day 3 day 2 day M T W R F</p> <p style="text-align:center;">Please circle days requested. Part-time spots dependent on availability.</p>	<p style="text-align:center;"><b>Kindergarten Bound Options</b> <i>(4 Years by 9/30/10)</i></p> <p>Kindergarten Bound 8:45 – 11:45 a.m.</p> <p>Kindergarten Bound 8:45 am – 3:00 pm</p> <p>Kindergarten Bound 7:00 am – 6:00 pm</p> <p style="text-align:center;"><i>To ensure proper Kindergarten preparation, the Ohio Department of Education content standards are promoted and a 5-day Kindergarten Bound program is advised.</i></p> <p style="text-align:center;">Please circle choice.</p>
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<b>Start Date if other than 8/23/10:</b>	<b>If registering for Full Day please circle one of the options below: 9 months (8/23/10-6/10/11) or 12 months (8/23/10-8/12/11)</b>
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**Contacts:**

Nikki Henry, ECS Site Director, (614) 559-6290  
 Taryn Terwilliger, ECS East Program Coordinator, (614) 559-6295  
 Sherie Mescher, ECS East Administrative Assistant, (614) 559-6294  
 Leslie Rosen, ECS Infant Toddler Supervisor, (614) 559-6289

**DEPOSIT Due at Time of Registration**

Enclosed is a \$100 NON-REFUNDABLE, non-applicable registration fee, required per family, and a \$200 NON-REFUNDABLE deposit, required per child, which will be applied to your child's tuition: i.e. (1child) registration form + \$300 deposit; (2 children) registration form(s) + \$500 deposit.

Total # of Children Registered \_\_\_\_\_ X \$200 + \$100 Registration Fee per family = \$ \_\_\_\_\_

Cash \$ \_\_\_\_\_ Check # \_\_\_\_\_ Visa / MC # \_\_\_\_\_

CC billing address \_\_\_\_\_ Exp. Date \_\_\_\_\_ 3-digit code \_\_\_\_\_

<div style="border: 1px solid black; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;">                 Parent Signature             </div>	I give permission for the following to appear in the ECS school phone book: child's name, address, phone number, parent's name, and e-mail address.
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## JCC Membership and Program Payment Plan Terms

Center Membership: Registrants for JCC Programs must be members in good standing of the Leo Yassenoff Jewish Community Center. Membership must be maintained for a minimum of 12 months. All prior financial obligations to the Jewish Community Center must be fulfilled before program registrations will be accepted.

**Payment Types:** The JCC business office accepts the following methods of payment for billed services:

- Cash/Check
- Direct Checking Debit (EFT)
- Visa/MasterCard/American Express

**Deposits:** Deposits are due at the time of registration for Childhood programs. \$300 deposit is NON-REFUNDABLE after the date the initial registration is processed. For families applying for financial assistance, deposits are required as listed above. However, if you decide your financial award is insufficient, you may request a refund of your deposit. Please contact Ralph Rothschild in the Member Services office, 559-6230.

**Discounts:** A \$200 discount for ECS programs is granted to full-year members in good standing who register at Early Bird Registration. This discount is prorated monthly to reduce gross tuition costs.

**Withdrawal Policy:** Withdrawals should be submitted only in writing.

- Withdrawals made between Early Bird Registration and August 1, 2010 will result in a forfeit of the \$300 deposit.
- After August 1, 2010, any withdrawals from the program will obligate you for the remainder of the month's tuition. If you provide notification in writing sixty (60) days or more prior to the withdrawal date, you will forfeit your \$300 deposit paid at the time of registration, but will not be charged the \$200 drop fee.
- Less than sixty (60) days notice will result in the loss of \$300 deposit plus a \$200 drop charge.

**Change & Reduction Policy:** Changes made after Early Bird Registration that result in any schedule reduction, such as the number of days enrolled, or the number of hours enrolled, or from full-time to part-time, are subject to a \$100 reduction fee. Changes that result in an increase in days, hours or from part-time to full-time status will not incur a change fee. Changes may affect classroom assignments.

**Payment Schedule:** Payments for Membership Dues, Early Childhood Tuition, Camp Fees, and other program fees are processed daily in the business office. Please allow 2 to 3 business days for your payment to be applied to your account. Payments received on or after the 25<sup>th</sup> of the month may not be reflected on your monthly statement.

**Fees:** A \$35 fee will be assessed to a member's account for each occurrence of a Returned Check, Returned Direct Checking Debit (EFT), or Returned Credit Card payment.

**Delinquent Accounts:** Accounts for which payment has not been received within thirty (30) days of service will be considered delinquent. The JCC will make initial attempts at collection via phone call or written request. We will allow reasonable response time to resolve the delinquent balance. If initial attempts do not resolve the balance, or we receive no response to repeated requests, we will send the delinquent account to collections. **Please be aware that delinquency may result in an interruption of service.**

### APPLYING FOR FINANCIAL ASSISTANCE

NO

YES

If YES, you must still follow deposit payment information. **Deadline April 15, 2010.** Please contact Ralph Rothschild, Member Services Associate, at (614) 559-6230 for applications and JCC policy info. Scholarship applications are available in the Membership office.

I hereby request that the above-named child be enrolled in the Jewish Community Center's ECS program for the school year of 2010-2011. I understand that I have an obligation for the full tuition for the program(s) I have selected for my child, regardless of his/her attendance. I understand that in the event of a vacation or illness or any other prolonged absence from the school, the tuition MUST BE PAID IN FULL. NO refunds are provided. I understand that returning this registration form to the appropriate ECS office will register my child for the 2010-2011 school year. I understand that my deposit and registration fee are completely non-refundable after the date the initial registration is processed.

I have read the statement (above and reverse) of the Jewish Community Center's policy and agree to its terms. I understand that failure to meet financial obligations, and maintain qualifying membership in the JCC, will result in interruption of service.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_